



Recommendation for Shania Shin

January 2, 2019

Dear Sir/ Madam,

It is my pleasure and honour to recommend Shania Shin for employment with your organization. I have worked with Shania for 3 years as her manager at Helsinki Region Chamber of Commerce, where she used her exceptional skill-sets to deliver spectacular achievements in the role of Mentoring Programme Officer. I am confident that Shania's extensive knowledge in multicultural and diverse workforce as well as her professional experience and personal qualities will make a powerful asset at your organization.

I have been consistently impressed with Shania's outstanding performance and seasoned expertise during the time that we worked together on Talent Boost Project. Shania constantly demonstrated her insightful business savvy and inspirational communication skills in various seminars and international conferences. She showcases her exceptionally analytical qualities to identify the demanding needs and scale up the programme all the time. In particular, her innovative ideas and great dedication to the mentoring programme led it to be chosen as Good Practice International by German Federal Network.

What's more, Shania has the uncanny ability to inspire people and cultivate partnerships with a wide-range of stakeholders from business representatives to public officials. Her novel and strategic way of thinking significantly contributed to Talent Boost Project.

Unfortunately, due to the delay of post-financing plan for future activities related Talent Boost Project, we no longer have the pleasure of working with Shania. I assure she will undoubtedly continue to thrive in Korea with her extraordinary skill-sets.

Shania has my highest recommendation without reservation and I have no doubt that she will make a strong addition to your organization. Please let me know if you have need for additional information about this outstanding seasoned expert.

Sincerely yours,

Heikki J. Perälä

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Certificate of Employment

This is to certify that **Ms. Shania Shin** is employed at Helsinki Region Chamber of Commerce from March 1, 2016 to January 31, 2019 as **Mentoring Programme Officer**.

During her tenure of working, we found **Shania Shin**'s performance and conduct exceeded all expectations and much appreciated by the key stakeholders as well as all the staff.

The Management takes this opportunity to thank her for her significant contribution and wish her all the best in her future endeavours.

Name in full : Shania Sun Won Shin
Position : Mentoring Programme Officer
Department : Talent Boost Project
Date of Birth : July 6, 1976
Employment Period : March 1, 2016 – January 31, 2019
Location : Helsinki, Finland

Should you have any questions or need further information, please contact me.

Sincerely yours,

Heikki J. Perälä
Chief Executive Officer